

**MINUTES OF THE MONTHLY MEETING OF HARDEN VILLAGE COUNCIL
HELD ON 9th JANUARY 2020 AT 7.15PM IN HARDEN MEMORIAL HALL**

Present: Cllr Kay Kirkham (Chair)
Cllr Ann Taylor
Cllr Falak Ahmed
Cllr Jools Townsend
Ken Eastwood (Clerk)

1/01/20 Apologies for Absence

Apologies were received from Cllrs Bryan and Macdonald. The reasons for absence were approved.

2/01/20 Disclosures of Interest

None.

3/01/20 Minutes of Meetings

- a) The minutes of the Village Council meeting held on 12th December, 2019 were proposed as a correct record by Cllr Townsend and signed by the Chair.
- b) The Outstanding Issues report was duly noted.

4/01/20 Public Representation

None.

5/01/20 Planning Matters

- a) 19/04971/HOU - Construction of 2 storey side extension at Rosedene, Long Lane, Harden.

Resolved:

The Village Council has no objection to the application.

(Planning applications can be viewed via Bradford Council's online system <http://www.planning4bradford.com/online-applications>).

6/01/20 Updated Policies

Resolved:

To approve updated disciplinary and grievance policies, based on template documents published by the National Association of Local Councils, reflecting revised ACAS guidance.

7/01/20 Climate Emergency

Cllr Townsend discussed a report circulated separately summarising commitments and specific steps that the Council might make and behaviours that could be promoted. Some of the areas outlined could be influenced by the Council.

Signed:

13th February 2020

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Resolved:

That an outline climate crisis communications & engagement plan be considered at the next meeting.

8/01/20 Exchange of Information

There was a discussion about recent planning matters and enforcement. The Clerk to write to Bradford Council highlighting concerns raised.

9/01/20 Correspondence

- a) Email from Aire Valley Archers re. drainage problem at St Ives. The Clerk stated he had been contacted by Cllr Ellis (Bradford Council) who was attending a meeting to discuss this issue. It was noted that Aire Valley Archers should be added to the Village Councils list of community groups.
- b) Email from Yorkshire Local Councils Associations re. Council invite to Royal Garden Party 2020. Noted that Cllr Bryan had indicated availability to attend.

10/01/20 Financial Matters**Resolved:**

- a) To authorise the following payments: -

Payee	Cheque No.	Amount	Description
Ken Eastwood	100721	£9	Mileage
		£32.60	Refreshments (previously paid to Gina Thompson by Ken Eastwood)
		£41.60	
Alan Sykes	100722	£24	Mince Pies
Bradford MDC	100723	£687.08	Salary payment
Matthew Maddison	100724	£25	Winter maintenance
BHIB Insurance	100725	£439.68	Insurance renewal
Shiplely Print	100726	£25	Christmas tree event printing

- b) To note the following trial balances: -

Harden Village Council				
4th January 2020				
Item	Budget 2019/20	Expenditure to date	Budget Remaining	Forecast Shortfall (-) / Surplus (+)
Staff Costs	8,500	6,407	2,093	-250
Travel	300	96	204	50
Subscriptions	1,400	1,426	-26	-66
Insurance	500	0	500	22
Audits	200	293	-93	-93
Newsletter	850	240	610	370
Website	825	980	-155	-1000
Parish Plan	1,000	0	1,000	1,000

Signed:

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Neighbourhood Planning	3,000	3,409	-409	-475
Training	750	230	520	395
Repairs	100	65	35	0
Stationery	200	176	24	-50
PC equipment	250	677	-427	-427
Small grants	1,000	325	675	500
Horticulture	750	670	80	5
Projects & Assets	18,575	1,944	16,631	6,991
S 137	300	25	275	175
Other	125	0	125	125
	38,625	16,964	21,661	7,272

c) To note the following bank reconciliation: -

Cashbook balances

Balance 1 April 2019	18,405.92	
Add: income to date	30,916.42	
Less: expenditure to date	(18,586.60) (incl. VAT)	
Total:		30,735.74

Bank account balances 4 January 2020

Community Account	20,485.39	
Business Account	10,208.85	
Less: unpresented cheques	0	
Add: unbanked cash	0	
Total:		30,735.74

11/01/20 Attendance at Meetings

Cllr Ahmed to attend the next meeting of the Bingley Rural Parish Council Partnership, being held in the Library Room at Wilsden Village Hall on Monday 13th January at 7pm.

12/01/20 Minor Items and Items for Next Agenda

Cllr Townsend to prepare an outline climate crisis communications & engagement plan for consideration at the next meeting.

Transport to be included as an agenda item, following receipt of the consultant's report.

13/01/20 Next Meeting

Agreed that the next monthly Village Council meeting will take place on 13th February 2020 at 7.15pm in Harden Memorial Hall.

The Chair closed the meeting at 8.10pm.